



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.1f

**Meeting Date:** September 5, 2019

- Approval on Consent Agenda**
- Conference (for discussion only)**
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)**
- Conference/Action**
- Action**
- Public Hearing**

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the September 5, 2019, Board of Education Meeting

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the September 5, 2019, Board of Education Regular Meeting
2. Strategic Time Breakdown of the September 5, 2019 Meeting Minutes

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Jorge A. Aguilar, Superintendent <b>Approved by:</b> N/A</p>
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Sacramento City Unified School District  
BOARD OF EDUCATION

Jessie Ryan, President (Trustee Area 7)  
Darrel Woo, Vice President (Trustee Area 6)  
Michael Minnick, 2nd Vice President (Trustee Area 4)

Thursday, September 5, 2019

4:30 p.m. Closed Session

6:00 p.m. Open Session

Lisa Murawski (Trustee Area 1)  
Leticia Garcia (Trustee Area 2)  
Christina Pritchett (Trustee Area 3)  
Mai Vang (Trustee Area 5)  
Olivia Ang-Olson, Student Member

Serna Center  
Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

# Minutes

2019/205

## 1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:35 p.m. by President Ryan, and roll was taken.

### Members Present:

President Jessie Ryan  
Vice President Darrel Woo  
Second Vice President Michael Minnick  
Leticia Garcia  
Lisa Murawski  
Student Member Olivia Ang-Olson

### Members Absent:

Christina Pritchett  
Mai Vang (arrived at 4:40 p.m.)

A quorum was reached.

## 2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

No public comment

## 3.0 CLOSED SESSION defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

### 3.1 Government Code 54956. Conference with Legal Counsel:



Student Support Services Assistant Superintendent Doug Huscher, Enrollment Services Director Ken McPeters, and Attendance and Enrollment Specialist Jennifer Kretschman presented the resolution. Ms. Kretschman noted the impact on student achievement and some of the challenges associated with improving poor attendance. She discussed ways of raising awareness of the importance of good attendance. They will return on September 26 an update on attendance for the month of September.

President Ryan asked for a motion to approve the resolution. Vice President Woods, and Second Vice President Minnick seconded. The motion was unanimously approved.

Public Comment:  
Cecile Nunley

Board Member Comments:  
None

7.3 Approve Resolution No. 3106 Recognition of High School Voter Education Weeks, September 17, 2019 (Jessie Ryan)

President Ryan presented the resolution, which is to empower students with an increased understanding of civic engagement and their voting rights. She stated that we have been fortunate to partner with Secretary Padilla to ensure that we are doing greater voter education at high schools throughout the District and the County as well.

Co-chairs of the Pre-Registration Initiative with the Sacramento County Youth Commission, Eleanor Love from C. K. McClatchy High School and Lauren Kinn from St. Francis High School, spoke about their efforts to help students understand their voting rights.

Public Comment:  
Cecile Nunley

Board Member Comments:  
Second Vice President Minnick thanked the students for their work in getting their peers to think about voting while they are still in school.



can access grades, test scores, attendance. Lastly the Superintendent recognized the staff and the Board for their commitment, as well as the City of Sacramento. He gave information on the SacRT free ride program which begins on October 5<sup>th</sup> and he noted that the District will host a lunch event for the program at C. K. McClatchy High School on that date.

#### 9.4 President's Report (Jessie Ryan)

President Ryan thanked the staff for making the first day of school a success. She spoke about the importance of stakeholders working together to form building great schools and noted that strong labor management collaboration has been documented to be the most critical lever in transforming public schools. She stated that in order to make Sacramento City Unified a destination district, all parties must unite in a common goal, which means meeting the needs of students and families above all else.

#### 9.5 Student Member Report (Olivia Ang-Olson)

Student Member Ang-Olson has concerns about a narrowing of course selection for science classes. She said the goal is to equalize the field by having all students learn through the same course, and she understands that similar efforts are targeting the English and Math departments as well. She argued that the District is made up of individuals at all levels, and so a narrowing of course selection is a disservice to the students who are at above or below the median. She stated that, in effect, we are serving only one sector of the student population.

#### 9.6 Information Sharing by Board Members

Member Murawski updated the Board on the most recent meeting of the Fiscal Transparency and Accountability Committee meeting which included discussion of student centered budgeting principles and a new School Plan for Student Achievement process. She also gave information on the YMCA Youth and Government program.

Vice President Woo announced, on behalf of assembly member Cooper, that he will be working with the San Francisco 49ers to host a free football camp for students age seven to fourteen on September 14<sup>th</sup> at Luther Burbank High School.

### 10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

#### 10.1 Opening of Schools (Vincent Harris)

The Chief of Continuous Improvement and Accountability, Vincent Harris, began the presentation and introduced the following staff members that also presented: Chief Operations Officer Cathy Allen, Human Resources Director Roxanne Findlay, Accounting Director Amari Watkins, Enrollment Center Director Ken McPeters, Student Support and Health Services Director, Victoria Flores, Child Development Director Jacquie Bonini, Assistant Superintendent of Curriculum and Instruction Matt Turkie, Guidance and Counseling Director Christina Espinosa, Social and Emotional Learning Director Mai Xi Lee, Youth Development Director Marcus Strother, and Instructional Assistant Superintendent Olga Simms

Public Comment:  
David Fisher  
Cedle Nunley

Board Member Comments:

Member Garcia asked Ms. Findlay why the data on teacher substitutes has been consistent from year to year. Ms. Findlay replied that she does not have information on why. Ms. McArn stated that, in addition to filling in for the regular teacher for a variety of possible reasons, substitutes are utilized on the first day of school in vacant positions as well. Member Garcia said that moving forward it would be helpful to have the breakdown on this.

Member Murawski asked if there are specific staffing goals set in place. Ms. McArn replied that part of the work engaged in around continuous improvement that is related specifically to staffing will be to look at other districts and to improve so that schools are staffed exactly as principals would want them to be so that students have what they need. Member Murawski said she is concerned where a concentration of substitutes shows in the data on the first day of school, and she would like the Board to be briefed on this over the next few months.

President Ryan asked where we are currently compared to the last four years regarding number of substitutes District wide. Ms. McArn said it is consistent. President Ryan asked Ms. McArn to explain how both One Stop Staffing and the leveled surplus process impacted our ability to fill vacancies. Ms. McArn replied that the One Stop Staffing process takes place in February and is an opportunity for school sites, once they have received budget allocations met with school site council and determined needs for the following year, to evaluate staffing. There is a surplus process which stems from these decisions. Surplus took place toward the end of June, which was later than usual, and the delay did create an impact. President Ryan asked how this compares with other districts. Ms. McArn answered that all districts go through some sort of surplus process which may have different timelines. The surplus process allows current employees to have some selection options. After this happens the District knows what vacancies exist.

Member Minnick noted that, although there was a delay, the number of substitutes required on the first day of school was about the same as past years, and so he appreciates the department's work in staffing positions. He asked for an explanation as to the delay. Ms. McArn said that layoff hearings happened through the month of April and also once the summer break begins it is more difficult to get in touch with staff that are to be recalled. This also creates delay.

Superintendent Aguilar clarified the question in that contract language stipulates when surplus needs to take place. He noted that this year we were going through hearings and so anticipated that it would take place by end of May; however that did not happen, and he asked Ms. McArn to describe the process. She said there were some concerns with the labor partner on scheduling and so ultimately surplus happened at the end of June. Surplus had to be completed before the rehiring process could start, based on vacancies known.

Second Vice President Minnick asked for verification that we are talking about certificated positions and that there was an inability to come to an agreement on meeting with SCTA to be able to start the process. He noted also that it is written in their collective bargaining agreement that they must be part of the process and asked if therefore we were pushed a month behind when we should have been assigning employees to their future staffing positions. Ms. McArn replied that, yes, we were about four weeks behind. Second Vice President Minnick asked to clarify that becoming four weeks behind was not due to any issue on the part of District staff, but due to an inability of the leadership of SCTA to come together. Ms. McArn replied yes. Member Vang asked Ms. McArn to explain the rehire process after surplus takes place.

Ms. McArn said that after surplus vacancies definitely must be offered to laid off teachers that have the appropriate credential based on seniority. We have an obligation to do that up to 39 months. If there is no one on the 39 month list that meets the criteria for the vacancy, or if there is but the offer is refused, then the position can be posted. For many positions as well and going forward, the 39 month list is also checked first before any posting.

Member Garcia asked about the number of new enrollments and transfers. Ken McPeters replied that the transfers are students moving from school to school.

Second Vice President Minnick commented that the fact that our adult nursing students are providing services to District K12 students is worth recognizing. Victoria Flores noted that the program continues throughout the year.

Member Murawski commented that she is personally aware of the work that goes into maintaining the children's





Amari Watkins, Director of Accounting, and Jeff Small, with Capitol Public Finance Group, gave the presentation. Lauren Herrera of Orrick, Herrington, and Sutcliffe was also present. Mr. Small discussed the refinance opportunity of issuing the final Measure R series of bonds to fund the central kitchen. He also had other comments on the refinance, gave a summary of legal

Public Comment:  
Cecile Nunley  
Julie Del Agua  
Maria Rodriguez

Board Member Comments:

Member Murawski asked about the lottery revenue. Ms. Canfield explained that the lottery revenue is a small part of the District budget and is based on an estimate received from the Lottery Commission. Member Murawski asked about interest income. Ms. Canfield said that interest rates ended up being a little bit better and did not originally include all of the funds that would come into fund 01. A revised estimate will be provided when they come back to the Board. Member Murawski noted that the executive summary includes a figure of two million dollars in school site savings and asked why there would be savings at sites and what this means overall. Ms. Canfield explained differences between schools and how the amount comes about overall and spoke about site budget planning. Member Murawski then asked for clarification that computer replacement savings was a shift from one fiscal year to the next. Ms. Canfield replied yes. Member Murawski asked if this was the same case with the personnel savings. Ms. Canfield said yes. Ms. Murawski made comments on the PERS and STRS, buy special education funding, and LCFF Cola, and said she appreciates the narrative and explanations.

Member Garcia thanked the presenters for the staff's work on this and appreciated the slides that show clearly the progress that has been made and also that show we are not out of the woods. She asked for help to understand the process that leads to school sites not spending all of their revenue and how they get their new budget for the new school year. Ms. Canfield explained what drives categorical funding and suggested training at the school sites on understanding how funds can be spent. Member Garcia said she knows that there is this need at the sites and has heard that spending English learner dollars is slow although the need is there. She also said she would like to see the plans at the school level be total revenue and not just unencumbered. She asked how we prepare our budgets. Ms. Canfield said it varies on how the funds are being given, and talked about different processes. Member Garcia asked why books and supplies was higher than what was in the adopted budget. Ms. Canfield said that again, depends on the different school sites. Member Garcia asked why OPEB was zeroed all the way across. Ms. Canfield said that line would have an amount if we were putting monies aside specifically for our active employees now to prefund their OPEB. Ms. Watkins verified that the payments for active and retired employees are being paid, yet not at the level that we should. Member Garcia asked if the Board had received a cash flow analysis. Ms. Canfield said it can be provided and asked how often it was to be provided. Member Garcia asked every month. Ms. Canfield said this is quite a bit of work and that a cash flow analysis is provided at first and second interim as well as with adopted budget. Member Garcia said she thought the Board was getting something more frequently. Ms. Canfield said to provide actual cash every month, that is easy, but to provide a projection is more of a time consuming project. Member Garcia said she will go back and review what it was the Board asked to receive. Ms. Canfield stated that the projection is that cash would run out in October 2021, and therefore there would be plenty of oprutanld s iai

Ms. Canfield reiterated that actual cash flow is not difficult to produce.

Member Garcia said it was her impression that it was not something that was time consuming to produce, and therefore she would appreciate getting those on a more regular basis.

Superintendent Aguilar thanked the Board for sensitivity on the work flow aspect; he has come to appreciate, based on our current conditions, that it is also helpful to have a work flow that benefits from independent reviews as well. In this case, it would be the Sacramento County Office of Education's(SCOE) review of our cash flow calculations as well so that we are not in a position of providing our Board information without another entity having vetted it at least while we continue to work toward financial stability and sustainability. He believes if that is something that we can produce, then we will

President Ryan asked for a motion to adopt the Consent Agenda. A motion was made to approve Second Vice President Minnick and seconded by President Woo. The Board voted unanimously to adopt the agenda.

12.0

### 13.0 ADJOURNMENT

At 10:32 p.m. President Ryan announced that the Board was returning to Closed Session. Closed Session adjourned at 11:58 p.m.

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Jorge A. Aguilar, Superintendent and Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 443-9931 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953, Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 4<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu)

