



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.2

Meeting Date : February 16, 2023

Subject : Head Start /Early Head Start Required Reports

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division : Academic Office/Early Learning & Care Department

Recommendation : None

Background/Rationale : The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, Mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the following areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached are essential monthly reports for Board members' review.

Financial Considerations : N/A

LCAP Goal(s) : Family and Community Engagement; Safe, physically and emotionally healthy learning environment

Documents Attached:

1. December 2022 Head Start Fiscal Report
2. December 2022 Special Education Report
3. December 2022 Head Start Monthly Enrollment & Attendance Report

Estimated Time of Presentation : N/A

Submitted by:

SETA MONTHLY FISCAL REPORT
 925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5212

Month **December 1 - December 31, 2022**

Agreement No. **23C5551S0**

Delegator **ECUSS Child Development Department**

Program **PA 23 HC BASIC**

Remittance address **General Accounting Department 902A**

Y PA 20 BASIC T/TA

R5212

5735 47th Avenue

PA 25 EHS

SACRAMENTO, CA 95824

PA 26 EHS T/TA

OTHER

	Cost Item	Current Period & Adjustments	Cumulative To Date	* Current Budget	Unexpended Balance
I.	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
A	Supplies				0.00
D	Contractual				0.00

SETA MONTHLY FISCAL REPORT
 925 Del Paso Blvd., Suite 100, Sacramento, CA 95815
 R5235

Month: **December 1 - December 31, 2021**

Agreement No: **2305551 S0ARP-CR**

(This section of the report is redacted with black bars.)

Remit to address **General Accounting Department - 802A**
5735 47th Avenue
SACRAMENTO, CA 95824

PA 20 BASIC T/TA
 PA 25 EHS
 PA 26 EHS T/TA
 X OTHER HS - ARP R5235

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
Personnel				0.00
Fringe Benefits				0.00
Travel				0.00
Equipment				0.00

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5245

Month: December 1 - December 31, 2022 Agreement No.: 23C5551S0ARP-CR

Delegate SCUSD - Child Development Department Program: PA 22 HS BASIC

Donor Address: Child Development Department 95824 PA 22 BASIC T/TA



5735 47th Avenue

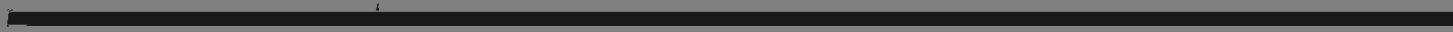
PA 25 EHS

SACRAMENTO, CA 95824

PA 26 EHS T/TA

X OTHER HS - CRRSA R5245

	Cost Item	Current Period & Adjustments	Cumulative To Date	* Current Budget	Unexpended Balance
.	Personnel				0.00
.	Fringe Benefits				0.00
.	Travel				0.00
.	Equipment				0.00
A	Supplies				0.00
D	Contractual				0.00
M	Construction				0.00
.	Other				0.00
		229.60	5,199.07	8,914.00	3,414.93



Special Education Report

Sacramento City Unified School District

December 2022

Agency Name

Reporting Month/Year

A

Cumulative number of children with an IFSP/IEP for the Program Year *

2 53

B

Total number of children enrolled with an active IFSP/IEP

2 53

C

Children with an IFSP/IEP who have dis-enrolled, outside agency transfer, or services have been terminated

0 0

0 16

rt

651

96%

ded Enrollment
102%

100

following page

er reason:

positions vacant?

ment slots is the class capped for?

ety, explain:

1200B is capped at 10 children until Teacher is onboarded in 2 months. There are 10 enrollment slots unfilled.

ite to fill the slots.)

ng, we have not received any

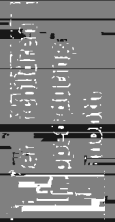
and is scheduled to start on January

pplication and is awaiting required

arting on January 10, 2023 after Winter Break)

and will be starting by January 10,

its, and will be starting in the class



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site

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Monthly Enrollment & Attendance Report

Daily Attendance = Total Monthly Attendance divided by number of days served
ded by Actual Enrollment = ADA percentage
for the entire month (not just the last day of the month)

71%

623

the fol

the s

When responding to why, consider the following guiding

How 85% program wise, explain. In doing so, review and analyze the program's attendance data. When responding to why, consider the following guiding questions arise for you?
It is clear about the data?
It is confusing about the data?
Are there areas that need attention?

hs. The percent fell to 71 to children being out with
tudents have h mily em ies where they could not
we can create a better s within our
rise for me is: What chal am I willing to take

percent . Also keeping in mind that this is the holiday
r famil The data does not identify program strengths, as
it need attention is finding ways on how we can eliminate

:he 5th of each month.