

Meeting

Subject

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Board
Capital,
CivicPer
May 2, 2



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applicati

On

Board of Education

Capital Asset Management

Civic Permit Board

May 2, 2013

- May 5, 2012–
- May 7, 2012–
- May 8, 2012–
- May 15, 2012–
- June 13, 2012–
- January 15, 2013–
- March 18, 2013–
- April 18, 2013–

VI. Results:

Through this review, we have identified areas for policy application, identification of organizations. We have identified the availability of facilities and application needs to

We have developed the Regulation 1330, pp 1

CLASSIFICATION
Activities of District primary focus is the curricular and extracurricular programs, Association of Parent and Teacher Organizations (APTO) permitted site.

These activities will be closed during the closing of the facilities part of his/her normal operation of the facility if the cost of the service is a part of the cost

CLASSIFICATION
Activities of non-profit youth group (non) youth association

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Board of Education Executive
 Capital Asset Management Section
 Civic Permit Board Policy #1330
 May 2, 2013

commerce, youth organizations
 providers and religious services

CLASSIFICATION – Private
 Commercial uses shall apply to
 for conducting any type of T1 1 Tf 171.54 599.88 57.12278 re W n BT 10.9591 0 0 10.98 225.6 643.08 Tent5
 organizations and
 the publicity and/or
 This includes: Org
 and the net receipt
 purposes, a charge
 fees schedule.

Most recommended
 sports groups and more
 unimproved fields at the
 and only collect fees for
 fields, gyms and stadiums

In proposing these changes
 structure that will be proposed

For some facilities, the
 Organizations will not

Application Fee
Cafeteria/Multipurpose
Classroom
Gym
Improved Field (Baseball/Softball/Dia Tennis Courts; Football Posts)
Kitchen

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May 2, 2



Library
LockerRc
ParkingL
Performi
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Serna
Stadium
Swimmin
Theater//
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Board of Education

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Civic Permit Board Presentation

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Stadium

Swimming Pool

Theater/Auditorium (Indoor)

Unimproved Field

Custodian for Restroom
Access

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Application Fee

Cafeteria/Multipurpose Room

Classroom

Gym

Improved Field
(Baseball/Softball/Disc Golf
Tennis Courts; Football
Posts)

Kitchen

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Locker Room

Parking Lot

Performance Area
(Rosemead)

Serna

Board
Capital,
CivicPer
May 2, 2



Stadium

Swimmin

Theater//

Unimpro

Custodia
Access

Additional

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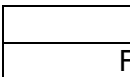
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Restroom

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Board of Education Executive
Capital Asset Management Services
Civic Permit Board Policies
May 2, 2013

VII. Next Steps:

- x Approve Board
- x Establish effective
- x Communicate
- x Update District
- x Roll out online
- x Continue to re
- x Review fee structure



Fee Schedule

Fee rates for Facility Use Fees and Waiver will be reassessed annually for federal, state, and local tax rates, employee compensation, or utility rate increases. Waiver for district employees (custodians, cafeteria workers, etc.) will be charged for Classification "A" (Subsidized) users for use of a facility that occurs during off hours/weekends/holidays. The rate charged will be per hour with a two-hour minimum during weekdays, four hour minimum during weekends and holidays.

Facility Use fees for all other classifications are listed on the attached schedule.

Application for Use of Facilities

The Superintendent or designee shall maintain certain procedures and regulations for the use of school facilities which: (Education Code 40042)

1. Encourage and assist groups desiring to use school facilities for approved activities.
2. Preserve order in school buildings and on school grounds, and protect school facilities. If necessary, a person may be designated to supervise this task.
3. Ensure that the use of facilities or grounds is not inconsistent with the use of the school facilities or grounds for school purposes and does not interfere with the regular conduct of school work.

Persons or organizations applying for the use of school facilities shall submit a statement of information indicating that the organization upholds the state and federal constitutions and does not intend to use school

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8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare (cf. 3516 - Emergencies and Disaster Preparedness Plan)
9. Other purposes deemed appropriate by the Governing Board

Restrictions

School facilities shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law.
2. Any use of school facilities or grounds which is inconsistent with their use for school purposes or which interferes with the regular conduct of school or school work.
3. Any use which is discriminatory in the legal sense (see 0410 - Nondiscrimination in District Programs and Activities)
4. Any use which involves the possession, consumption or sale of alcoholic beverages or any restricted substances on school property.

Fair Rental Value

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

The district shall charge fair rental value for religious organizations conducting events that are not exclusively religious services including (but not limited to) fundraisers, car washes, etc.

Damage and Liability

Groups or persons using school facilities shall be liable for any property damages caused by the activity. The Board may charge the amount necessary to repair damages and may deny the group further use of school facilities.

Any group using school facilities shall be liable for any injuries resulting from its negligence during such use. The group shall bear the cost of insuring against this risk or defending itself against claims arising from this risk.

Groups other than those that promote youth and school activities shall be required to include the district as additional insured on their liability policies.

The Superintendent or designee may require a hold harmless agreement when warranted by the type of activity or the specific facility being used.

Application for Use of Facilities

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2. Preserve order in school buildings and on school grounds, and protect school facilities. If necessary, a person may be designated to supervise this task.
3. Ensure that the use of facilities or grounds is consistent with the use of the school facilities or

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Sacramento City USD

Board Policy

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32282 School safety plan
38130-38138 Civic Center Act: use of school property for public purposes
79 Ops.Cal.Atty.Gen 248 (1996)

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