

- This Memorandum is issued by the Superintendent of Schools of the Unified School District (District) in the closure of District and its employees.
1. In order to service our community during the coronavirus pandemic, the capacity of this school system to reach out to the community will be committed to providing services.
  2. In an effort to provide a safe environment for students and staff, attempts to make contact with the community at the level of teachers, principals, and other school personnel.
    - In the morning, calls will be made to:
      - **Households** who have children in the District;
      - **Schools** where children attend;
      - **Community organizations** to coordinate activities;
      - **Local businesses** that may be able to assist the District.

The information contained in this memorandum is effective from March 16, 2020, until further notice.

    3. Those teachers who do not have access to their work email or that the District does not have access to their students' email accounts, will be provided with a temporary email account. If a teacher has a personal email account, they may use it to communicate with their students.

needed in order to communicate with the students and principals that translation services may be provided.

4. This Memorandum addresses only immediate action and does not include continuing work on other working conditions important to the District and the community.

5. This agreement between SCTA and the District creates to address an emergency situation involving

For SCUSD:

Jorge Aguilar  
Superintendent

Date:

3/20/20

to notify their

they should need for that when the District and the pandemic.

agreements between D-11 parents and the Superintendent have been reached and has been

For SCUSD:

D. P.  
Superintendent

Date:

3/20/2020

4/20/20