

**Head Start Policy Committee Meeting Minutes
Thursday, January 21, 2016**

I. Call to Order/Roll Call

Executive Board members were not present so Cathleen Brown was appointed to chair the meeting. Andrea Scharnow volunteered to act as secretary. The meeting was called to order at 9:10 a.m. by Cathleen Brown. Andrea called roll and a quorum was established.

II. Consent Items

A. Approval of the Minutes of the December 17, 2015 Meeting

Minutes of the December 17, 2015 meeting were reviewed. Andrea Scharnow moved to approve the minutes. Maura Maldonado-Vazquez seconded the motion. Show of hands vote: Aye: 11 (Jose Bazan, Brianda Gonzalez-Loreto, Maria Mendez, Maria Mendez,

III. Action Items (Closed Session Personnel-Pursuant to Government Code Section 54957)

A. Staff Approval

None at this time.

IV. Information Items

A. Director's Report

Jacque Bonini, introduced herself as the new Interim Director and welcomed everyone to the meeting. She reported that at the December, Professional Learning the focus was on Pre-K Math and Safety and Supervision. Pre-K Math was presented by consultant Jon Dueck, where he provided hands-on workshop with activity ideas teachers could take back

No representatives were present to give the Policy Council Report. However, Marie Deshae shared that elections of the Executive Board were held. The next PC meeting will be held next Tuesday, January 26, 2016 at 925 Del Paso Boulevard.

E. Nutrition Update

Tammy Sanchez, Coordinator, reported that preschool menus

F. Facility Update

Patti Lewkowitz, Facilities and Licensing Specialist, reported that at Professional Learning teachers will receive a SDS binder. The binder is a resource of information on the various chemicals that are used in the classrooms. She shared that SDS information is also available online if anyone is interested. Patti provided the Parent Self-Assessment Safe Environments Checklist for parents to complete at their classroom. She reviewed the tool and how to complete the form. The checklist is due at the next PC meeting in February.

G. First 5 Update

No report.

V. Open Discussion and Comments

Rose Moya said that flyers are available regarding the free “Sac Town Veg Fest” which will be held Saturday, January 30, 2016 at the Serna Center.

Phoua Lee from Susan B. Anthony asked what her role is being on the committee. Where does change happen. She said her site does not have a lot of parent involvement or participation at their parent meetings. She said parents have to have background checks to volunteer. Vicki Wasson, Coordinator, shared that a lot of the planning is done in the committees. Volunteers must have their TB clearance and the background checks for the safety of the children. She also shared that we can only encourage parents to be involved. Marie Deshae also shared that all parents are not at the same level as she is, and that parents are the best recruiter.

VI. Public Participation

VII. Adjournment

Meeting adjourned at 10:18.