



RFP # 150701

(Request for Proposal)

Nutrition Services

Fresh Produce

Daniel M. Sanchez, C.P.M.
Sacramento City Unified School District
Purchasing Services
3051 Redding Ave.
Sacramento, California 95820
(916) 277-6662

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Bidder Information Sheet

If you downloaded this bid from our website, fax back this sheet to be added to our bidders list.

Attention: Dan Sanchez, Purchasing Manager

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NOTICE TO BIDDERS

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The Sacramento City Unified School District is requesting bids from providers of fresh produce for the Sacramento City Unified School District Fresh Produce Program.

Bids are due to 10:01 A.M., on July 23, 2015. Bids must be submitted in a sealed envelope, marked with the Bid

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referenced quantities. The articles, supplies or services listed in the bid and required during the contract period shall be ordered and purchased from the successful bidder(s) during such period. The District shall have the right to issue purchase orders up to and including the last day of the contract period even though the time provided for delivery may extend beyond such period. The District reserves the right to acquire from other sources during the life of the contract such items as may be required for testing, evaluation or experimental purposes, or for special programs of an emergency nature, and purchases made by individual schools.

15. ACCEPTANCE OR REJECTION OF BIDS – The District may purchase an individual item or combination of items, whichever is in the best interest of the District, provided also () of one item shall be contingent () bid. Bids shall remain open and valid and subject to acceptance for ninety (90) calendar days after the bid opening.
16. BID EXCEPTIONS – All exceptions which are taken in response to this bid must be stated clearly. The taking of bid exceptions or providing false, incomplete or unresponsive statements may result in the disqualification of the bid. Allowance of exceptions will be determined by the governing board whose decisions shall be final. Any bid exceptions or additional conditions requested after bid closure, which are not detailed within the bid response, may result in disqualification of the bid. No oral or telegraphic modification of any bid submitted will be considered.
17. AWARDS – The District reserves the right of determination that items bid meet or do

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20. MATERIAL SAFETY DATA SHEETS – For all products requiring a Material Safety Data Sheet The District requires that a Material Safety Data Sheet accompany all orders at the time of delivery.
21. DEFAULT BY CONTRACTOR – The District shall hold the bidder(s) responsible for any

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and entities, officers, agents, and employees from and against any and all claims, demands, losses, or damages, or which may be imposed upon officers, agents, and employees may sustain or inure or which may be imposed upon them for injury to or death of persons, or damage to property as a result of, arising out of, or arising out of the sole negligence of the District.

H. Prevailing Law – In the event of any conflict or ambiguity between these instructions and state or federal law or regulations, the latter shall prevail. Additionally, all equipment to be supplied or services to be performed under the bid proposal shall conform to all applicable requirements of local, state and federal law.

I. Governing Law and Venue – In the event of litigation, the bid documents, specifications and related matters shall be governed by and construed only in accordance with the laws of the State of California. Venue shall only be with the appropriate state or federal court located in Sacramento County.

J. Permits and Licenses – The successful bidder(s) and all of his employees or agents shall secure and maintain in force such licenses and permits as are required by law, in connection with the furnishing of materials, articles or services herein listed. All operations and materials shall be in accordance with law.

K. Toll Charges –

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medical conditions, marital status, age, pregnancy, veteran status, gender, race, color, ancestry, national origin, sex, or religious creed. Therefore, the bidder agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act. In addition, the successful bidder(s) agrees to require like compliance by all subcontractors employed on the work by him.

O. Termination Without Cause – This Agreement may be terminated by the District upon giving thirty days advance written notice of an intention to terminate.

P. Product Shortages –

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Vendor Name _____

Produce Specifications and Conditions

All grades refer to USDA Standards unless otherwise specified.

GENERAL INFORMATION

All suppliers shall comply with the U.S. Pure Food and Drug Act, California Department of Agriculture requirements, county and city laws and ordinances for their production handling, processing, marking, and labeling. All prepared products must be prepared without the use of sulfating agents. In accordance with the Buy California, to provide first Locally grown

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All vendors are to utilize a percentage markup over the USDA San Francisco high market quote for this RFP. All whole case fruits and vegetables should be quoted off this pricing structure and a copy of the San Francisco quote used must accompany this quotation.

ORDERING

Vendors are to place orders for 55 Elementary sites. Contractor must allow for minor order adjustments to be submitted on Friday before Monday delivery. The District reserves the right to add, remove or delete product based on school needs.

21 Secondary sites will place orders directly with Contractor on Wednesdays for Tuesday delivery.

Only vendors with no minimum order requirements will be considered for award.

DELIVERY

The District reserves the right to make additions to, or deletions from, the lists of cafeterias to be served at any time during the period of the contract, and revise delivery times as required. A current District cafeteria list will be provided to the Contractor awarded this RFP.

Awarded vendor for Elementary Sites will also deliver to 56 elementary sites; awarded vendor for Secondary Sites will also deliver to the District Warehouse and Supper/Summer Kitchen for a total of 21 sites. Nineteen (19) Secondary sites will place orders on Wednesdays for Tuesday delivery. One (1) site will order on

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As food safety is a major concern in our schools, submit with this bid your Good Agricultural Practices (GAPs) documentation of food safety and sanitation program.

Bidder must have food service sales specialist that will be able to work directly with district personnel on a weekly basis to assist with product ordering, selection and availability. This person should have at least 2

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19	Salsa Mix (Pico de Gallo)	5#	1,406		
20	Strawberries	8 ct	6,336		
21	Tangerine	25#	296		
22	Tomato, Cherry				

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37	Strawberries	8 ct	238	\$24.02	\$5,712.95
38	Tangerine	25#	213	\$31.80	\$6,778.00
39	Tomato, Cherry	12 ct	102	\$18.30	\$1,862.35
				Total Cost	

PLEASE PRINT

Prepared By _____ Date _____

Vendor _____

Address _____ City _____ ST _____

Phone Number _____ Fax Number _____

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NON-COLLUSION DECLARATION
TO BE EXECUTED BY AND SUBMITTED WITH BID

I, _____, declare that I am the party making the foregoing proposal, that the proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the proposal is genuine and not collusive or sham; that the proponent has not directly or indirectly induced or solicited any other proponent to put in a false or sham proposal and has not directly or indirectly colluded, conspired, connived, or agreed with any proponent or anyone else to put in a sham proposal, or that anyone shall refrain from responding; that the proponent has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix any overhead, profit, or cost element of the proposal price, or of that of any other proponent, or to secure any advantage against the public body awarding the Contract of anyone interested in proposed Contract; that all statements contained in the proposal are true, and, further, that the proponent has not, directly or indirectly, submitted his or her proposal price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date

Name of Vendor

Printed name of Authorized Company Representative

Signature of Authorized Company Representative

