6$&5$0(172 &,7< 81,),(' 6&+22/ ',675,&7
3RVLWLRQ 'HVFULSWLRQ

7,7/(	6XSHUYLVRU	(OHF&W/$GRQ/L&$7,21	7HDPVWHUV	&ODVVL[
		6XSHUYLVRU 7&6		
6(5,(6	6XSHUYLVRU ,9	)/6$	1RQ ([HPSW	
	:25. <($5	0RQWKV		

? 0PQñ c•]

%$6,&)81&7,21

8QGHU JHQHUDO GLUHFWLRQ VXSHUYLVHV WKH HQGLD LV VDQ LQ RXUORXHU P
LQ UHSDLULQJ 'LVWULFW¶V HOHFWURQLF GL GLG XISSHPHQGHWQW[LJXGLMFHGLV
GHVLJQLQJ VHOHFWLQJ SODQQLQJ YDOO XDGLWHV WDOO OHD WLRPHRQ RQIHRUJ
DQG DOORFDWH ZRUN

5(35(6(17$7,9('87,(6 ,QFXPEHQWV PD\ SHURRUWPK OH VFVHHQELW QDOO VLRQ
EHORZ >(@ 7KLV SRVLWLRQ GHVFULSDWXWLRQYHVOOQRW RQ WDOOGHGXGWWVRV
DVVRFLDWHG ZLWW KRWKLEXVFODW VLQWHWHODQGHHGLHVFRWDFKHUSDUWLQFLSOH MR

6XSHUYLVH DQGFUH HSKDRLRUJOHGOLHFWVWULRRFQOLLHQTXLHVSPH DQG HORUFHVV DFFHVV
FDUG VZLSH UHDGHUV FRPSXWHUVV SPLUFLQWRHSUV FHPHRYORIRW REDUDV HGGLLJLQW
DQG ILUH DODUW WUDHQFVHPLWHWV MUDVQ GWYHOLGHHSRKSOQRIMHHTXLSYRMPH1\$ V\VWHPV
LQWHUFRP V\VWHPV DQG R(WKHU HOHFWURQLF HTXLSPHQW

6XSHUYLVH DQG DVVLVW MRXUQH\PHODOP HOOO HOHFWYURQWFJUDGHFVKSOHHFOL SOLVL
UHSODFLQJ GHIHFWLYH FRPSRQHQWDV FHVUHRIVY PEJRRSQUDIOOHQWVSWWL YRV
WHOHSKRQH DXGLRXJGLVRXDDDQ STXLGSDRQGGOQLRVVPXUQGEXVDWLRQ V\VWHPV
GHWHFWLRQ DQG(UHSRUWLQJ V\VWHP

8VH YDULRXV WHVW HTXLSPHQW VXUFKE OH VIVRROXVPOHQRFWHHRUHIURRWKUPR OGDQVOGHUV
UHSDLU DQG UHSODFH PRWRUV RQRPLHOW FUDHSODF\LVW RVZLVW F KKHLV VWGQ WWH
VSHDNHUV DQG R(WKHU FRPSRQHQWV

0RQLWRU ZRUN SHUIRUPDQFH DQG SVWURLRYQGLGG OGDWLDIFWHLQDOOQDOO PDHQG VVWDXSS
SXUSRVH RI DVVLVWLQJ WKHP LQ ZRKHNVUDXFOGH HDFVKLXIOXYOEROQJ SDO KMWLJKRQOHRYP

3HUIRUP UHFRUGNHHSLQJ IXQFWLRQV DQG SURFHVVHV GDWD IRU

Maintain equipment inventory, receive and inspect new and used equipment warranty dates

Provide training for the purchase ... e.g. maintenance equipment safety

Utilize standard office equipment, computer software programs of preparing, maintaining, and conveying information

Attend meetings, seminars ... related to maintenance staff functions

Provide a positive climate of ... within Facilities Maintenance

Perform other related duties ... unit

Performs related duties as required

0DNH LQGHSHQGHQW ZLWG...FWLRQV ...LFLVP

'LDJQRVH HPHUJHQF\ VLWXDWLRQV TXLFNO\ DQG DFFXUDWHO\

3ODQ DQG PDQDJH SURMHFWV SUH...RUGLQJ DQG PDLQWDLQLQJ DFFX